



CLEVELAND BAY HORSE SOCIETY - COUNCIL NOMINATION FORM

Regional Agricultural Centre, Great Yorkshire Showground, Harrogate, N Yorks. HG2 8NZ

Tel: 01423 546168 Fax: 01423 541414

Email: info@clevelandbays.co.uk Web: www.clevelandbay.com

Registered Charity No: 293872, Company No: 00022866

CANDIDATE MUST be a fully paid up CBHS Member

Full Name:	
Address:	
	Post Code:
Telephone:	Mobile:
Email:	

PROPOSER & SECONDER Both MUST be fully paid up CBHS Members

PROPOSER	SECONDER
Name:	Name:
Address:	Address:
Signature:	Signature:

CANDIDATE DETAILS

Pure Bred Breeder YES / NO	Part Bred Breeder YES / NO	Have you served on Council before YES / NO
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CANDIDATE INFORMATION

Which specific skills would you bring to Council:
How would you contribute to Council workload:

Please give a short biography of your personal achievements:

AVAILABILITY

Are you available to attend up to six meetings per year (currently held in Harrogate)	YES / NO
Are you available to conduct meetings via Skype	YES / NO
Are you able to sustain regular email communication	YES / NO

RETURNING CANDIDATES ONLY

During your last term of office how many meetings did you NOT attend.		out of possible:	
During your last term of office what were your personal achievements:			

THE FULL FORM WILL BE AVAILABLE TO MEMBERS BUT PLEASE SUPPLY A 100 WORD SUMMARY TO APPEAR ON THE POSTAL VOTING BALLOT PAPER.

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CANDIDATE DECLARATION

I hereby undertake to abide by the Rules of the Society, to serve conscientiously on any Committee and to promote the Cleveland Bay Horse Society and the Cleveland Bay horse to the best of my ability. I understand my duties as a Trustee and have read the Charity Commission booklet, the latest edition of the CBHS Articles of Association. I have read and agree the CBHS GDPR Policy. I confirm that I am a fit and proper person to serve as a Charity Trustee, as defined by the Charity Commission, and not disqualified in respect of CBHS Article 18.	
Signed:	Date:

**This form must be received by the Society Office no more than 120 days and no less than 90 days before the AGM.
2018 Closing Date: 5pm on Sunday 22 July 2018**

COUNCIL ELECTIONS 2018 – REQUEST FOR NOMINATIONS

The CBHS is both a registered charity and a Company Limited by Guarantee. The Council is the Society's governing body and the Council members are Trustees of the charity and some also hold positions as company directors. The Articles of Association are published on the CBHS website – Downloads area.

The Role of a trustee in any charity is a vital one and carries with it specified legal obligations as defined by the Charity Commission of England and Wales:

“Charity Trustees are the people who form the governing body of a charity. Depending on the wording used in the charity's governing document they may be known as trustees, directors, board members.

They are responsible for controlling the management and administration of a charity. The great majority of trustees serve as volunteers, and receive no payment. They should work together as a team, and have ultimate responsibility for directing the affairs of the a charity, ensuring that it is solvent, well-run and delivering charitable outcomes for the benefit of the public for which it has been set up.”

To find out more about the legal responsibilities attached to the role of a trustee, visit www.charity-commission.gov.uk

The Council

The CBHS Council meets up to six times a year at the CBHS office in Harrogate and also works via email between meetings. Members elected to the Council serve up to three years before retiring by rotation. A retiring Council Member may stand for re-election. This year there will be up to ten posts open for nomination on Council –Three for a three year term, three for two years and the remainder for a one year appointment.

The Election Process

1. Only paid-up members of the CBHS are eligible for election. In accepting nomination, each candidate declares that they are not disqualified by law from acting as a charity trustee or company director.
2. Nominations may be made only by paid-up members of the CBHS and must be seconded, also by a paid-up member.
3. Nomination forms are available on the CBHS website, or via the Office.
4. Nominations must be made on the correct form and the closing date for receipt is 5 pm on Sunday 22 July 2018.
5. Council will appoint a sub-committee of three Council Members to be responsible for the election and to resolve any questions which may arise. The three Council Members will not be candidates in the election. The sub-committee will appoint the Scrutineer and ensure that he/she understands the process and their instructions.
6. The 2018 election will be held by postal vote. Only correctly completed voting papers shall be valid and no other form of vote will be valid. The validity of any voting paper shall be determined by the scrutineer appointed by Yorkshire Agricultural Society. The result will be given at the AGM.
7. Voting papers and candidates' information will be circulated with the AGM paperwork.
8. The Election result will be announced at the AGM and in the autumn edition of the Bay Window.

June 2018